



# Gummer Wholesale, Inc.

## Employment Application



We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job related medical condition or handicap, or any other legally protected status. Applicants may be subject to a drug screening and criminal background check.

Position Applied For: _____	Desired Salary/Hourly Rate: _____ hourly	Shifts Available: __1st __2nd __3rd	Are you available to work overtime? __yes __no	Date of Application: __/__/__
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Date available: \_\_\_\_\_ How did you learn about Gummer Wholesale, Inc.?  
 \_\_/\_\_/\_\_    \_\_Advertisement \_\_Employment Agency \_\_Friend \_\_Relative \_\_Walk-In \_\_Other \_\_\_\_\_

### Personal Information

Last Name: _____	First Name: _____	M.I. _____
Street Address: _____	City: _____	State: _____
	Zip Code: _____	Home Phone: _____
Alternative Phone: _____	Social Security Number: _____	Have you ever been bonded?: If yes, please list the employer name. __yes __no _____

Are you over 18 years of age? __yes __no	Do you have membership in professional or civic organizations and interests? <small>(exclude those which may disclose your race, color, religion, or national origin)</small> _____
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Have you been convicted of a crime in the past ten years, excluding misdemeanors and summary offenses which have not been annulled, expunged or sealed by a court?    \_\_yes \_\_no

### Education

Type of School	Name	Location	Course(s) of Study	Circle Last Year Completed	Degree
High School				1 2 3 4	
College				1 2 3 4	
Trade School				1 2 3 4	
Additional				1 2 3 4	

### Skills

Scholastic Honors:	_____
Check all that apply:	__Typing ___wpm    __Ten-Key    __Data Entry___npm    __Multi-Line Phone    __Forklift
PC Programs:	__Word    __Excel    __PowerPoint    __Publisher    __Access    __Internet Explorer    __Outlook
Office Equipment:	__Copier    __Facsimile    __Other _____

Office Use Only:

## Employment History

Please complete employment history starting with present or last position. (Please complete whether or not you have attached a resume.)

Company:	Position Held:	From: _____ To: _____ __/__/__ __/__/__	Salary: Start _____ End _____
Address:	Supervisor:	Reason For Leaving:	
City/State/Zip:	Phone:		
Company:	Position Held:	From: _____ To: _____ __/__/__ __/__/__	Salary: Start _____ End _____
Address:	Supervisor:	Reason For Leaving:	
City/State/Zip:	Phone:		
Company:	Position Held:	From: _____ To: _____ __/__/__ __/__/__	Salary: Start _____ End _____
Address:	Supervisor:	Reason For Leaving:	
City/State/Zip:	Phone:		

May we contact your present employer?     yes     no

### References

Name	Phone	Job Title	Relationship
1			
2			
3			
4			

I certify the information I have given on this application and resume is true and complete and understand, should I be hired, any misrepresentation or concealment of information may result in my discharge at any time.

I hereby attest, under penalty of perjury that I am lawfully permitted to work in the United States. I understand that if an offer of employment is made by the company, I will be required to present satisfactory documentation of personal identity and employability before I am hired.

I hereby authorize the company to investigate my records with my employers, school, organizations, references, and where deemed necessary, to obtain a consumer report as defined in Section 603(d) of the Fair Credit Reporting Act, and I release the company and all informants from such an investigation. I understand that should employment be denied based upon information contained in a consumer report obtained from a consumer reporting agency, the company will supply the name and address of the consumer reporting agency.

If hired, I agree to abide by the policies and expectations of the company and understand that my employment is "at will" and can be terminated by me or by the company at any time with or without cause subject only to applicable requirements of law and I will be paid only for services rendered to the time of my termination. In the event the company advances me money or other items of value, or I otherwise become indebted financially to the company, I agree to repay the company and also agree any wages due me upon termination may be offset by payroll deduction against any such monies due the company.

Nothing herein or during my employment shall be considered an employment contract and I understand no party has authority to vary the foregoing condition, with the sole exception of written variances signed by the President of the company.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

